



Attach Passport
Sized Photo here.

STUDENT APPLICATION FORM

FULL NAME: _____

What course are you applying for? (See the last page for a list of courses)

COURSE: _____

Instructions for filling in the Application Form

All fields in this form are compulsory. If some are not applicable, please fill in as "Not Applicable".

Submission Process:

- **In-Person:** Fountain Gate Crafts and Trades School Campus, Great East Road, Chongwe
- **Email:** Send to admissions@fgcats.com
- **WhatsApp:** Send to +(260)766-319-200/+(260)779-674-453

Required Documents:

- National Registration Card/Passport (copy)
- Grade 12 and/or Grade 9 Certificate/Transcript (copy)
- Other relevant qualifications (copies, if any)

Sign the form and submit it as requested.



SECTION 1: GENERAL INFORMATION (Fill in BLOCK LETTERS)

Personal Information

Form of Address (Mr, Mrs, Miss, Mx, Specify): _____

Surname: _____ First Name: _____

Other Names: _____

Gender: _____ Date of Birth (DD-MM-YYYY): _____

Nationality: _____ NRC No.(or) Passport No.: _____

Disability (If yes specify): _____

Contact Information

Email Address: _____

Mobile Number: _____ Alternative Phone Number: _____

Residential Information

Street Address: _____

City: _____ State/Province: _____

Postal Code: _____

How did you hear about Fountain Gate Crafts and Trades School? (Tick Appropriate)

☐ Social media

☐ Website search

☐ Recommendation

Other (specify) _____

SECTION 2: NEXT OF KIN INFORMATION

(Provide detailed contact information for two individuals we can reach in case of an emergency)

First Next of Kin

Full Name: _____

Relationship to Student: (e.g., Parent, Guardian, Sibling) _____

Mobile Phone Number: _____ Alternative Phone Number: _____

Email Address: _____

Residential Address: _____

Can this person make decisions in an emergency? (Yes/No): _____

Second Next of Kin

Full Name: _____

Relationship to Student: (e.g., Parent, Guardian, Sibling) _____

Mobile Phone Number: _____ Alternative Phone Number: _____

Email Address: _____

Residential Address: _____

Can this person make decisions in an emergency? (Yes/No): _____



SECTION 3: EDUCATION BACKGROUND (Attach photocopies of Certificates)

High School Education:

School Attended: _____

Type of Diploma/Certificate earned: _____
(e.g., Grade 12, Grade 9, Grade 7)

Graduation Date (DD-MM-YYYY): _____

Further Education (if applicable):

University/College attended: _____

Qualification attained: _____
(e.g., Certificate, Diploma, Degree)

Date awarded (DD-MM-YYYY): _____

SECTION 4: DECLARATION BY APPLICANT

I certify that all the information I have provided in this application is true and accurate to the best of my knowledge. I understand that any misrepresentation of information may result in the disqualification of my application.

Signature: _____ Date: _____

SECTION 5: FOR OFFICIAL USE ONLY

Application: **Approved / Not Approved**

Officer's Last Name: _____ First Name: _____

Designation: _____

Date: _____ Signature: _____

Note for Approval

Enrolment Date: _____ Student Sponsor: _____

Exemptions awarded: _____

Note for non-approval



Full-Time Courses

Course Name	Description
Bricklaying and Masonry	Building with bricks, stone, or concrete blocks to create structures.
Electrical Technology	Applying electricity's principles for powering, controlling, and utilizing electrical systems.
Plumbing and Pipefitting	Plumbing: Installing and maintaining water supply systems and drainage in buildings. Pipefitting: Installing and fixing high-pressure pipes for domestic processes and buildings.

Levels for Full-Time Courses

Level	Entry Qualifications	Duration
ZQF4 / Craft Certificate	Minimum of Grade 12 Certificate with five (5) passes including English, Mathematics, Science and any other two (2) subjects	2 years
ZQF3 / Trade Test Level I	Minimum of Grade 12 General School Certificate of Education (GCE) with at least a pass in either Science or Mathematics.	1 year
ZQF2 / Trade Test Level II	Grade 9 certificate	6 months
ZQF1 / Trade Test Level III	Open entry	3 Months

Solar Energy Courses

Course	Entry Qualification	Duration (Days)
Skills award in installation of solar energy applications (TEVETA)**	Minimum of Level 3 certificate (ZQF) in Electrical Engineering or other related programmes	20
Skills award in installations of solar energy agricultural applications (TEVETA)**	Minimum of Level 3 certificate (ZQF) in General Agriculture or other related fields	20

Note: Students will be responsible for the cost of TEVETA examinations and certifications. Check the TEVETA website for fee structure. (<https://www.teveta.org.zm/>)

Personal artifacts needed are:

1. Documentation: NRC/passport, passport-sized photo, school certificate(s)
2. Beddings: bed sheets, blankets, duvets, pillows
3. Cookware: pots, pans, cooking sticks
4. Kitchenware: cups, mugs, plates
5. Cutlery: spoons, forks, knives
6. Toiletries: towels, shower curtains, toothbrush